



NOTICE TO PROCEED

December 23, 2022

OAKRIDGE PROPERTIES INC.
25 ADB Ave. San Antonio, Pasig City

Attention: JANICE AIRENE Z. TIAMBENG

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Year End Evaluation Workshop for All Division/ Section/ Unit Officers** for the **Pasig City Disaster Risk Reduction Management Office** under Lease Contract No.100-22-11-6366 has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO *PLJ*
City Administrator

Conforme: JANICE AIRENE Z. TIAMBENG
Authorized Representative
OAKRIDGE PROPERTIES INC.

Date: *f* 12 / 23 / 2022